Project: _____ Subsystem / area: _____

Commissioning readiness checklist

Use it before each subsystem moves from construction to commissioning. If every box is ticked, the commissioning team can start without surprises.

Construction complete

Done	Item	Evidence / notes
[ ]	Mechanical completion certificate signed	
[ ]	All construction (A) check sheets signed and verified	
[ ]	No open category A punch items	
[ ]	Walkdown done with commissioning and the client; findings punched	

Checked by: _____ Date: _____

Testing and documentation

Done	Item	Evidence / notes
[ ]	Pressure tests done and test packs released for piping	
[ ]	Cable insulation resistance and continuity tests recorded	
[ ]	Vendor manuals and commissioning procedures received and approved	
[ ]	Calibration certificates current for instruments and test equipment	

Checked by: _____ Date: _____

Safety and people

Done	Item	Evidence / notes
[ ]	System boundaries marked on drawings and on site	
[ ]	Isolation and permit arrangements agreed for the system	
[ ]	Operators and maintenance staff briefed	
[ ]	Preservation records up to date, with no open issues	

Checked by: _____ Date: _____